



**ALPINE CLUB OF CANADA – OTTAWA
SECTION
MINUTES OF A MEETING
OF THE EXECUTIVE (SECTION EXECUTIVE COMMITTEE)
APRIL 29, 2024***

A Meeting of the Executive of the Ottawa ACC Section was held with an in person or online option on April 29, 2024. Present at the meeting were the following members of the Executive:

Present	Executive Position	Incumbent
Y	Chair & National Representative	Bill Barrett
	Past Chair	Vacant (resigned)
Y online	Hiking Coordinator	Paul Way
	Climbing Coordinator(s)	
Y-online		Eric Armstrong
N		Andrew Robbins
Y	Training and Safety Coordinator(s)	George Gebara
N		Chris Bedford
Y	Youth and Family Coordinator	Katharina Goetze
Y-online	Access Liaison	Conor McCarthy
Y	Treasurer (Financial Coordinator)	Elfrieda Bock
Y online	Secretary (Administrator)	Cynthia Modjeski
Y	Web Editor	Michael Chen
Y	E-Letter Editor/Membership	Elfrieda Bock
Y	Social Coordinators	Elfrieda Bock
Y online		Cynthia Modjeski

We reviewed the **agenda**, then the action items and minutes of the previous meeting, all were approved

Calendar has many entries, mainly climbing. May 11 in Chelsea premier film with ACC-Ottawa submitting a climbing day for the auction. Possible May 16 leaders evening to discuss issues such as waivers and new trip sign-up forms, etc.

June 12 Pat Marrow talk and slide show about Conrad King, Austrian. 100 years since he first came to Canada. Sponsored by Canadian Geographic Society. Free, donations welcome. Must register in advance.

Mike continues to work on an **online trip registration**. Blank waivers now available in gear shed for non-members to use. Leaders will be able to input into calendar when we switch over to a new calendar. Questions on waiver can be submitted to Mike. Children under the age of 14 must be accompanied by a parent.

We reviewed the **scheduled activities**.

Access liaison: Montagne d'Argent membership payment has been made – members should be made aware it's for rock climbing and hiking only, special permission required for ice climbing. Contribution may have to be revisited in future.

On-line survey may be created to determine hiker / climber ratio in our Section.

Gatineau Park climbing FB page posted question on rope replacement at Twin Ribs. Gatineau Park pays for equipment with labour volunteered. What is process for reporting issues: include NCC link plus ACC Ottawa and Outaouais links. New bouldering areas are being opened in the Park.

Awards: Calvin Klatt's name has been submitted to National and award will be announced in May

Budget / membership:

National: Will request they send renewal membership reminders to all, and not just automatic renewals. Waivers will be renewed at time of payment.

Social: Volunteer appreciation to be held June 4th at same venue as last year. Back up June 18.

Website: Mike working on a trip registration

Training/safety: accident follow-up:

Trip Report completed from Mike Reese on accident from HAP in June 2023. Reached out to Ed Zabroski and Mike Reese for input and lessons learned. Total of 7 people on trip. Cell reception and called 911 / ranger service who splintered ankle and assisted getting him to trail head. Lesson learned - leaders should familiarize themselves with emergency practices and common first aid procedures. In future, ensure someone in the group would be able to deal with accidents and have Wilderness First Aid training. HAP Saturday hike schedule is well-structured, whereas Sunday has been less so. Coordinator of event needs to work on this.

June 2022, group of 6 in Killarney Park, La Cloche trail, on 6-day loop. On second day one person slipped on a slab and rolled over on ankle resulting in a serious break in leg. Proper first-aid treatment applied which made it easier for emergency crew. Cell service available, 911 responded. Lesson learned: be aware of last person, are they feeling rushed? Managing group as they continue when injured person is on his own. Participants must adhere to leader's requests and attend all planning meetings beforehand. Weight of pack should be as minimal as possible.

Reinforces the importance of the Wilderness First Aid Course. Discuss as a group before acting. Be aware of protocol in the area. Inform executive member in Ottawa who in turn inform next-of-kin. Important that emergency contact information is on hand in Ottawa. As well inform other group emergency contacts.

Leaders Session proposed for May 16. Tentative program distributed. MEC to supply meeting space. Waivers, trip sign-up form and guidelines, wilderness first aid, use of In-Reach to be amongst items discussed. Question and Answer at end. Table talk exercise would be beneficial. Timeframe for meeting to be determined. Follow-up online.

Other items:

- National: Tara's items: on-line annual waiver procedures distributed. When people sign-up for a trip, Leader will be able to submit their membership number to determine if waiver has been completed.
- Collaboration with Outaouais: MEC night follow-up
- Summer camps: next steps (climbing camp 2025, Lake O'Hara 2025)
- In-Reach on trips: summer camp plans
- Executive elections: role descriptions, alternating years for shared positions

Our **next meeting** if needed June 11