



ALPINE CLUB OF CANADA – OTTAWA SECTION

MINUTES OF A MEETING OF THE EXECUTIVE ON NOVEMBER 16, 2015

A Meeting of the Executive of the Ottawa ACC Section was held on November 16, 2015. Present at the meeting were the following members of the Executive:

Present	Executive Position	Incumbent
Y	Chair & National Rep	Janet Campbell
Y	Past Chair (ex-officio)	Steve Dods
Y	Treasurer	Kim Lacourciere
N	Secretary	OPEN
N	Hiking/Skiing Coordinator	Pat McCabe
Y	Climbing Coordinator	Karen Choy
Y	Mountaineering Coordinator	Helen Tsai
N	Training Coordinator	Shaughn McArthur
Y	Safety Coordinator	Bill Barrett
Y	Membership Coordinator	Rob Galdins
N	Social Coordinator	OPEN
Y	E-Letter Editor	Elfrieda Bock
N	Newsletter Editor	OPEN
N	Web Editor	OPEN
N	Access Liason	Stuart Elson
Y	Family and Youth Coordinator	Katharina Goetze
N	Quartermaster	Al Dimond

1) General Business

Janet Campbell noted that the Club's outgoing Secretary provided draft minutes from the July meeting November 15, 2015 indicating at the time that additional changes would be required. As there was insufficient time to review and amend the draft provided, the minutes would be reviewed at the meeting following the AGM. Janet introduced a discussion surrounding the minutes of the October Executive Meeting that had been distributed following the meeting and asked if anyone had any questions or concerns. The Executive approved the following resolution:

RESOLVED, the minutes from the October 13, 2015 meeting are approved as circulated.

Each Member of the Executive provided an update on their area. In general, Club activities remained very active, with solid participation across the board.

Janet Campbell introduced a discussion surrounding a proposed initiative to recognize Club Leaders, documented in the form of a document entitled "Criteria for Contribution and Leadership Recognition Awards" attached as Exhibit A. Following discussion, there was a desire to include some minor changes. Karen Choy took the action item to follow up with Pat McCabe with respect to the proposed changes under discussion.

2) 2015 Year End Financials

Kim Lacourciere provided an overview of the Club's year end 2015 Financial Statements. Following discussion, the Executive approved the following resolution:

RESOLVED, the 2015 Financial Statements are approved as circulated.

3) 2016 Budget Overview

Kim Lacourciere provided an overview of the preliminary draft 2016 Budget for the Ottawa ACC Section. The draft included all items identified as "wish list" items by members of the Executive. Following discussion, several changes were agreed upon to reduce overall expenditures. Kim agreed to prepare a proposed budget for the AGM that would reflect the changes discussed for the Membership's consideration. It was agreed that the draft budget would be circulated to the Membership prior to the AGM.

4) Annual General Meeting (AGM)

Janet Campbell indicated that the Club had received a few copies of the Canadian Alpine Journal as a result of the Club's donation to the Journal and asked for the Executive's input on what should be done with the copies. Following discussion it was agreed that they would be given out on a lottery basis at the AGM.

Each Member of the Executive agreed to present at the AGM in their area of responsibility.

There being no further business to attend to, the meeting was adjourned.

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This being a true and accurate record of the proceedings of this Meeting of the Executive of the ACC Ottawa Section held on November 16, 2015, is attested to and signed by me below.

/s/ Janet Campbell
Secretary of Meeting

Exhibit A

Draft 0.1 – Alpine Club of Ottawa (ACC) Criteria for Contribution and Leadership Recognition Awards (example -Tee Shirts)

1. The Member must be in good standing with the ACC Ottawa Club.
2. The individual assumes the challenge and responsibility of leading three ACC Ottawa club outings of the following activities: mountaineering, climbing, hiking, back packing, snow shoeing, alpine skiing, cross country skiing or nordic back country ski trip. It can be a mixture of these activities.
3. The individual assures he/she is aware of the challenges (planning, logistics, scheduling etc) and is competent to lead the activities they select. The individual should be familiar with the clubs "Trip Leader Manual" and appropriate "Trip Leader Guidelines Manual" for selected activity.
4. All activities and awards will be reviewed and approved by the appropriate Committee. If an activity is approved by the appropriate committee they will publish in clubs news letter and calendar. To receive an award the individuals must complete the three activities and provide the appropriate committee signed waivers prior to an award being approved.
5. This recognition is not grandfathered but starts on the following date November 30, 2015 and finishes on the date of the ACC Ottawa annual general meeting in 2016.

Note: The Executive and appropriate committees for 2015/2016 years manages this criteria and associated administrative duties.