



ALPINE CLUB OF CANADA – OTTAWA SECTION

MINUTES OF A MEETING OF THE EXECUTIVE ON NOVEMBER 15, 2013

A Meeting of the Executive of the Ottawa ACC Section was held on April 15, 2013. Present at the meeting were the following members of the Executive:

Present	Executive Position	Incumbent
Y	Chair & National Rep	Steven Dods
N	Past Chair (ex-officio)	Elfrieda Bock
N	Treasurer	Ivan Petrov
Y	Secretary	Janet Campbell
Y	Hiking/Skiing Coordinator	Grant Blanchard
Y	Climbing Coordinator	Terry Lipovski
Y	Mountaineering Coordinator	Helen Tsai
Y	Training Coordinator	Adam Phillips
N	Safety Coordinator	Steven Montgomery
Y	Membership Coordinator	Rob Truswell
Y	Social Coordinator	Connie Dimond
N	E-Letter Editor	Elfrieda Bock
N	Newsletter Editor	OPEN
N	Web Editor	OPEN
N	Access Liason	Stuart Elson
Y	Youth Liason	Katharina Goetze
Y	Quartermaster	Al Dimond

Also attending, Ottawa ACC Member Suzanne Boileau.

1) Minutes from April 15, 2013

Steve Dods provided an update on the planned posting of the ACC Executive Minutes. The Ottawa ACC Executive approved the minutes from the April 15, 2013 meeting.

2) Member Appreciation

Steve Dods introduced the topic of providing copies of the Canadian Alpine Journal to Members that had contributed significantly to the Ottawa ACC. Nominations were received for Al Dimond, Eric Gratton, Hai Pham, Darrel Newman, Mike Bowler, Murray Fleming, Elfrieda Bock, Helmut Microys, Calvin Clatt, Bill Scott, Shawn Dawson, Bryson McLellan, Adam Phillips. Following discussion, the decision was made to recognize the contributions of Hai Pham, Darrel Newman, Mike Bowler, and Elfrieda Bock. A desire to recognize additional Member contributions was discussed and the Executive was generally supportive.

3) Annual General Meeting (AGM) Structure

Steve Dods introduced a discussion of the upcoming AGM and how best to organize the discussion. It was decided that individual Executive Members would report their results for 2013 and plans for 2014 sequentially.

4) Executive Updates and Budgetary Discussion

Adam Phillips provided an overview of his proposed activities and budget for 2014. Adam indicated that any subsidy for training should be provided only to those that have already run trips. After the discussion it was determined that the proposed budget attached hereto as Exhibit A, an additional \$2000 for Advanced Wilderness First Aid. It was also determined that in applying subsidies Adam would consult with the Treasurer and individual responsible for the area related to the training. Adam indicated an interest in getting people to assist in training. Al Dimond indicated a desire to help out.

Terry Lipovski provided an update on climbing indicating that climbing was up and running again in 2013, and that it had been considered a very successful year. Terry indicated that he was comfortable with the program to date, and the budget as currently proposed for climbing. Terry highlighted the intention to purchase bouldering mats and an expectation that the climbing arena would expand its involvement into bouldering in 2014.

Connie Dimond provided an update on the social front, highlighting the planned Clip and Climb event. Connie also indicated that the annual dinner was planned for January 24, 2014 at Fat Boys with Shawn Dawson as a planned speaker. Connie indicated an interest in spring before May to do a volunteer appreciation day. Connie indicated a comfort level with the budgetary expenses as proposed for social. Connie indicated that the annual dinner would be 35 to 40 dollars and would include a beverage in the form of wine or beer.

Grant Blanchard indicated that isn't much budgetary impact for hiking, adding that he was comfortable with the budget as currently proposed as it related to hiking. Regarding 2014 indicated that one initiative that was being thought of is a summer camp in the Maine. Adam Phillips indicated that there was interest in doing trail running and suggested Grant look into that. Grant indicated that he would put a couple of trail running days on the calendar as a means of assessing interest. Adam Phillips added that there was more and more level of interest in survival courses, particularly backcountry.

Helen Tsai indicated that there had been four mountaineering trips in 2013, and that gear that there had been an interest in purchasing was in fact purchased. Helen indicated that she is looking for a place to do ice arrest and asked that if people had ideas in this regard to let her know. Helen indicated that she was comfortable with the budgetary numbers for her area as presented. With respect to gear sharpening, Helen indicated that MEC would be able to provide ice sharpening for ACC Ottawa gear. Helen indicated an interest

in finding people that can provide training in backcountry skiing and mountaineering. Helen indicated that there was a plan to conduct a mountaineering training courses in Mt. Washington in March 21-23, 2014. Helen is also planning some roping skill clinics for non-climbers in 2014. Other Mountaineering trips are under consideration for 2014 including another possible trip to Peru in July. Helen also indicated that Katharina Goetze was considering a possible trip to the Dolomites in August.

Steve Dods asked the Executive if they were comfortable with the plan for the Annual General Meeting and budget. There was general agreement.

5) Annual General Meeting Date

Adam Philips proposed that the AGM be held on January 14, 2014.

6) Treasurer Position

Suzanne Boileau indicated an interest in the Treasurer position, indicating that she has is quite familiar with financial matters and has held positions of responsibility in finance, including a Director of Finance and Operations positions and that she currently holds a position of Executive Director in her current position. She added that she is a current member of several sections of the ACC, and that she treks, skis, backcountry skis, and enjoys travel. Steve Dods asked for and received a nomination for Suzanne's candidacy. Steve indicated that he would advertise the position to the general membership and in the event that more than one nomination is received, an election will be held at the AGM.

7) Safety Position

Steve Dods indicated that it is possible that Steven Montgomery may depart the position of Safety Coordinator, largely due to a lack of clarity in relation to the roles and responsibilities related to the position. Steve added he would update the Executive in the event the Safety Coordinator position becomes vacant.

8) Training Committee

Following the foregoing discussions the Executive passed a resolution to create a training committee.

9) Special Projects

Steve Montgomery indicated an interest in coordinating special projects such as assisting the Montreal Section in making improvements to Keene Farm. There was general support for providing some degree of financial support for such initiatives and an agreement that they would be reviewed on a case by case basis.

10) Past Chair Report

Steve Dods provided an overview of a Past Chair Report, a copy of which is provided as Exhibit B.

11) Other Position Titles

Katharina Goetze proposed a change in her position's title from Youth Coordinator to Family and Youth Coordinator. Following discussion, the Executive agreed to change the name of the Youth Coordinator position to Family and Youth Coordinator.

12) General Matters

Helen Tsai suggested that the Executive use Goole Drive to record useful information in relation to positions that could be helpful to successors.

MEC has asked that the Ottawa Section of the ACC designate one person to deal with room bookings. The general consensus was that this would create unnecessary hassle for the ACC person designated to coordinate and that double bookings could be avoided by requiring that any modifications to original bookings be modified only by that person.

The meeting was adjourned at 8:30.

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This being a true and accurate record of the proceedings of this Meeting of the Executive of the ACC Ottawa Section held on November 15, 2013, is attested to and signed by me below.

/s/ Janet Campbell

Secretary of Meeting

Exhibit A - ACC Ottawa 2014 Budget

	2014 Budget	2013 Actuals
REVENUE		
Membership Fees	6000	6,255.00 ^a
Training & Safety (Participant Fees)	4,200 ^b	6965.09

Social Events (Attendee Fees)	2,000	0 ^c
Interest Earned on Investments	70 ^d	139.16
NET REVENUE (Core Section Activities)	<u>12,688</u>	<u>13,359.25</u>
EXPENSES		
Training & Safety (Instructor Fees & Supplies)	(7,050) ^e	(9,111.25)
Social Events (Event Expenses)	(4,000) ^f	(240.60) ^g
Section Gear	(1,000) ^h	(963.10)
Website	(250)	(85.43)
E-Letter	(500)	(310.90)
Newsletter	0	0
Board & Miscellaneous	(300)	(125.15)
Donation/Sponsorship	(300)	(200.00)
NET EXPENSES (Core Section Activities)	(13,400)	(11,036.43)
EXCESS OF REVENUE OVER EXPENSES	(712)	2,322.82
ASSETS BEGINNING	17,433	15,110.12
ASSETS ENDING	16,721	17,432.94

a Membership fees received for 12 months from November 2012 to October 2013

b Budgeted training & safety revenues are based on 2013 actual revenues

c Revenues are still expected in 2013 for year-end Clip 'n Climb and for the annual dinner scheduled for January 24.

d Interest of \$70 is expected on GICs. One of the GICs with \$7,000 principle will mature on May 6, 2014.

e Budgeted training & safety expenses are based on 2013 actual expenses and takes into account fully subsidized 2014 AWFA refresher session (N.B.: 2013 AWFA instructor fee was \$4,548.25; 2014 subsidy of an AWFA refresher is estimated at \$425 based on 2012 instructor fee rates for the same refresher course). According to Minute 4 of this meeting, an additional \$2,000 is added over the original November 15 Draft Budget for 2014.

f Social committee coordinator requested the same budget amount as was budgeted for in 2013. Possible social events for 2014 may include year-end annual dinner and some smaller events like the Clip 'n Climb and BBQs.

g Expenses to date only include a deposit for year-end Clip 'n Climb social session; additional expenses are expected for year-end Clip 'n Climb and for the annual dinner scheduled for January 24.

h Expenses are estimated at \$881.40 for 2 crash pads, 10 locking carabiners, prussik and anchor cord; additional budget of \$118.60 is included for any additional gear to be purchased during the year.