



ALPINE CLUB OF CANADA – OTTAWA SECTION

(DRAFT) MINUTES* OF A MEETING OF THE EXECUTIVE ON FEBRUARY 4, 2019

*Actions items are in bold

A Meeting of the Executive of the Ottawa ACC Section was held on February 4, 2019. Present at the meeting were the following members of the Executive:

Present	Executive Position	Incumbent
Y	Chair & National Rep	Bill Barrett
N	Past Chair	Janet Campbell
Y	Treasurer	Elfreida Bock
N	Secretary	Nicole Blais
Y	Hiking/Skiing Coordinator	Grant Blanchard
Y	Climbing Coordinator(s)	Phong Nguyen
Y		Stefan Kaban
	Mountaineering Coordinator	TBD
N	Training Coordinator	Kevin Heiss (to March '19)
Y		Hai Pham (from March '19)
Y	Family and Youth Activities Coordinator	Katharina Goetze
N	Safety Coordinator	Helen Tsai
Y	Social Coordinator	Elfrieda Bock – Interim
Y	E-Letter Editor	Elfrieda Bock
N	Web Editor	Damien Brown-Graham
	Access Liaison Gatineau Park	TBD
	Membership/Social Media	TBD
Y	Quartermaster	Al Dimond

1. Welcome/plan for meeting/celebrating the section/minutes of previous meeting

- we reviewed the agenda and discussed plans for how our meetings would run
- we considered frequency of meetings and agreed on approximately every 2 months unless something came up; Bill requested an earlier next meeting to deal with items that would arise in this meeting and it was **agreed to meet again on March 11/19 at Katharina's house, 7:00 pm**

- Bill also encouraged people to take opportunities to celebrate the many good things that go on in the club, not to get bogged down in the “business” side of things only. Elfrieda reminded us that it is not just the official club trips that are the reason for the club, but the connections that people make in the club that lead to adventures outside!
- there were no suggested changes to the minutes of the November 26/18 meeting; **Damien is asked to post these on the website.**

2. Organizational details

- we reviewed an “operational procedures/financial practices” document that Elfrieda had prepared, which led to discussion about training for the upcoming year. The budget estimates \$8000 to be spent on training, most of which should be recovered thru participant fees. Training is going to work closely with the climbing committee to plan the courses. They will likely add a small surcharge to beginner courses in order to have some extra funds to subsidize needed but less in demand courses (ex. trad leading)
- safety has its own budget line (\$2000) which this year should be used to subsidize the AWFA refresher course; up to 100% subsidy as long as budget line is not exceeded. **Bill will confirm with Helen that plans are in the works for this course.**
- a question was asked whether an AWFA qualified person was mandatory on each section trip. We agreed that this would be good to have but it is not a requirement to run a trip. **The list of those who completed last year’s AWFA course will be shared with activity coordinators** and these people will be encouraged to lead or participate on club trips.
- we reviewed the budget that was approved at the AGM and also dealt with a request to provide a deposit of \$1400 for the fall hiking camp our section will have. We did not approve the request, asking the organizer to first get deposits from those who indicated interest so we know that the trip will run. We agreed the section should not be on the hook for any money if a trip fails to happen. **Elfrieda will meet with trip organizer to ensure money comes in before any club money goes out.** We do want to see this trip happen if there is interest. Thanks to Elfrieda for providing us with a budget update.
- we reviewed our communication protocols: official trips should first appear in the e-letter and then on the FB page, deadline for getting items to e-letter is the Friday (if at all possible)
- we also reviewed how to access membership data (contact Bill, Damien, Elfrieda or Janet if you need to confirm membership) and how to post events on the section calendar.
- we also asked activity coordinators to review their committees and provide updated contact info to Elfrieda, asap, so she can update our e-mail accounts**
- finally, we considered the unfilled positions on the executive. There was discussion about size of the exec and are we getting too big? We decided not to fill the mountaineering coordinator but instead fold it back into climbing. **The climbing coordinators will see if there is someone on**

their committee who would want to put a focus on promoting mountaineering. We had a member, Erik Pervin, come forward who was interested in the Access/Liaison position and we decided that **Bill will ask him to take on that role and they would meet to talk about some of the background and discuss how we move forward on this.** We have been invited to work with two other outdoor clubs in the city on common issues with the NCC and the exec has given its support to this idea. **One of the items on our next exec meeting will be our position re.**

Gatineau Park and the responsible trails mgt and new master plan. The other position was: Membership/Media. George Gebara has expressed interest in this role. We discussed changing the role to be more about promoting the club and outreach into the community. The membership part of this role has been mostly taken over by Elfrieda who, as the e-letter editor, maintains our data base. **Bill will connect with George to see if he is still interested in the role as defined this way** (it will also include being the liaison with the U of O Outdoor Club who expressed an interest, again, in a Student Outdoor Club agreement with ACC through our section).

3. Upcoming events: we reviewed upcoming events. Specific dates for volunteer appreciation (November) and AGM (November or January) to be determined.

-Feb 6	Evening ice climbing, Calabogie (Yannick and Wanda)
-Feb 8 - 10	Calabogie Capers 1 (Calvin Klatt)
-Feb 14	Pub night (Elfrieda)
-Feb 16	Intermediate Ice Skills Clinic (Yannick), \$20 fee (to the section) Novice Top Rop Ice Climbing (Stefan)
-Feb 17	Potluck and slide show (Calvin Klatt)
-Feb 22 - 24	Winterpalooza (Eric Grenier) Calabogie Capers 2 (Calvin Klatt)
-Mar 2/3	Basic Mountaineering course (Kevin)
-Mar 8-10	Intermediate Mountaineering course (Kevin)
-June 21 - 23	HAP VI (Grant)
-July 21 - 27	ACC-Ottawa summer camp (Bill B)
-Sept ?	Rockfest (Stefan/Phong)
-Oct 5 - 12	ACC-Ottawa fall hiking camp (Mike Bowler and Lynne Cyr)
-Nov ?	Volunteer appreciation?
-Jan ?,2020	AGM

4. Activity coordinators updates/issues

-items brought forward by coordinators were dealt with in other parts of the agenda. Bill indicated that he felt it was not necessary for coordinators to prepare a report for our exec meetings but rather to bring up issues, questions or concerns that they had in their roles

-a suggestion was made by Bill that the climbing coordinators look into linking up with the SOIcefest which has become an annual event in February instead of us running our own IceFest (there will not be an IceFest this year); ACC-Toronto is a sponsor of SOIce and it might be good for us to get involved. Stefan is attending this year and will reach out to organizers.

5. Other items

- we discussed the recent AGM: people were happy with the venue and format. We discussed building a social component into the meeting and this will be discussed at future meetings. We also agreed that it should be held either in November or January. Decision to be made at a future meeting.
- an announcement about the ACC-National TNF Summer Leadership Camp will be posted in the next e-letter. No suggestions for names came up at our meeting. The candidate must receive the endorsement of their section and is responsible for their own costs. Our section has traditionally given \$250 to the participant to offset costs.
- there has been good response to the Trip Leader recognition announcement at the AGM and in our newsletter and FB page. Grant will reach out to Deniz and Kevin to get t-shirts to them.
- the executive affirmed the plan to be part of discussions with other local outdoor clubs re. Trail us in Gatineau Park. If Erik takes the Access/Liason role he will work on this.
- finally we agreed that George, if he takes the role of Outreach, would engage with the U of O Outdoor Club as part of setting up the School Outdoor Club agreement that they have expressed an interest in

6. Next meeting(s)

- date: Monday March 11 (7:00 at Katharina's place)
- items: Gatineau Park master plan and trails management (formulating a section position)